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PRIORY INTEGRATED COLLEGE HOLYWOOD
accomplishing more together

Moving to Bromcom and the My Child At School app

Dear Parents and Carers,

Priory Integrated College will move to Bromcom, our new school management system, on **Friday 22 January 2027**. As part of this change, we will introduce My Child At School (MCAS), a parent app that will become our main way of sharing school news and information about your child.

Our ParentMail licence ends on 22nd December 2026. For a short period of around two weeks at the start of the new term, we will share school notices and updates through our social media channels and a dedicated page on the College website. Please check these regularly for announcements as we prepare for Bromcom to go live on Friday 22 January 2027. As features become available, you will be able to read school notices, see dates for parents' evenings and assessments, and view new progress reports, exam timetables and school policies.

Before the changeover

Please download any reports you wish to keep from our sims parent app before we deactivate it. Previous reports will not transfer to MCAS. If you use the sims parent app for a child at another school, please keep it installed so you can still receive that school's messages.

In January we will send setup instructions to the email address we hold for you. If your email address has changed, please let the school office know so your invitation reaches you.

When your invitation arrives in January, please **activate your account within 24 hours**, as the link will then expire. The link is personal to you and your child. Please keep it private. Once you have signed in, turn on notifications so you receive school updates.

If you already use MCAS for a child at another school, your child at Priory should appear in the same app after the changeover. If your invitation does not arrive, your link expires or you need help getting started, please contact the College office or email support@priorycollege.co.uk

A **Parent Guide** is available on our school website.

Yours faithfully,

Principal (Acting)